



**GREATER PHILADELPHIA REGIONAL SERVICE OFFICE, INC.
NARCOTICS ANONYMOUS**

6212 RIDGE AVENUE • REAR • PHILADELPHIA, PA 19128 • P.O. BOX 35187
TEL. 215-483-5154 • FAX 215-509-7832

GPRSO BOARD MEET/ING MINUTES

6/3/00

Executive Board Members Present: RSO Co-Chair - Andy F.
RSO Secretary - Michele C.
RSO Policy Chair - Joy F.

Board Members Present:

Clean Acres - Marcus
Schuylkill Valley - Earl
Riverfront - Barbara H.
Pyramid of Freedom - Gwen Y.
Convention Treasurer - Linda
Bucks County - Tony
RSC Policy - Sid

Board Members Not Present:

RSO Treasurer - Maurice M.
Greater Camden
Inner City - Ralph
RSO Chair - Eugene B.
RSC Meeting List Chair - Bronco A.
Northwest - Regina
SWANA - Eddie

Areas Without Representation:

Philadelphia
Bee Hive
South Philadelphia
Montco
West South West
Delaware County
Pure & Simple

The meeting began with a moment of silence followed with the Serenity Prayer. The Purpose & Power statement was read. All participants were identified. At 10:34 a.m. no quorum was established. The minutes from the previous months meeting were read. One amendment was made - last month Joy F. (Policy) gave the board a 30 notice that the By Laws were up for amendment beginning this month.

A quorum was established at 11:11 am. The minutes from the previous meeting were then accepted.

AGENDA:

Relocation of the RSO Office	Attorney
SVA	Group Order Form
Bucks County Concerns	By Laws
Convention	Convention Contract 2001
Special Worker Evaluation	

Reports: (All reports are attached) **NOTE * All reps that were present at the board meeting do not have enclosures, they received all reports at the meeting. Only the areas that were not present should have enclosures)**

Executive Committee - no report	RSO Chair - no report
Co-Chair - accepted	Office Manager - accepted
RSO Treasurer - no report	RSC Treasurer - no report
Security Chair - accepted	RSC Meeting List - no report
Convention Treasurer - accepted	AD Hoc - no committee
RSO Policy - accepted	RSC Policy - accepted

Nominations & Elections: RSO Security - still open.

Old Business:

Relocation - we were given a temporary offer to stay here while the property is changing hands. We still do not have any new locations to look at. We welcome suggestions.

Attorney - no new attorney has been found. Have we actually filed a claim with the insurance company in regard to the loss?

New Business/Agenda:

Who and how is the Convention Committee accountable to? The RSC but financially to the RSO.

Why are there checks from the Convention account made out to people instead of places? For supplies and reimbursement.

Motion - to purchase a print cartridge for the RSO Policy Chair.

Intent: to print necessary paperwork.

Financial impact - approximately \$45.00

MSP

Two motions were presented to the RSO from the RSC. These motions were deemed out of order and sent back to the RSC floor.

S.V.A. Rep - this area would like to see the bylaws changed from 3 years to 2 years for qualification of Board members.

At this time, the RSO Secretary does not have the required time to be a voting re-elected member. Neither does the SVA Rep. This Board needs to either remove the secretary or allow the SVA rep to become a voting member

Motion - to change the 3 year qualification to 2 years for Board members.

Intent - to allow members to participate on the Board.

MSP

Business was suspended to qualify the SVA Rep. Earl was accepted on to the Board. Welcome.

Bucks County Concern - there was concern that the 4th Step Guide was being taken off of the order form and was not going to be available for sale at the RSO, however, this situation was rectified. The 4th Step Guide is back on the form and has been ordered from N.A.W.S.

Motion - that the new literature order form not be distributed without the addition of the 4th step Working Guide.

Intent to keep a full supply of all NA approved literature.

MSP

By Laws - the RSO and RSC Policy Chairs have been working diligently together in reviewing the By Laws. Today a few changes were made, however there is much more to do. Please be advised that although they are presenting these items to the Board for change, nothing will be changed legally until all changes are brought before the Board, voted on, sent to an attorney for approval, approved by the RSC and then finally sent to Harrisburg for the final approval of the State of Pennsylvania. At such time, the new By Laws will be distributed. After that is done, policy for RSC and RSO will be put in line to fall under the umbrella of the By Laws.

Convention Treasurer - we received a final financial statement from the Convention Treasurer. We were informed registration and merchandise did not do as well as expected. There were many discrepancies between the cash register drawers and the actual amount of cash supposed to be in the drawer as shown on the register tape. There was 6 boxes of pre-registration packages not picked up during the convention. 266 packages were not purchased.

The Convention committee voted before the actual convention that the entertainment and/or people would be paid in cash. This is a concern because according to convention policy everyone is supposed to be paid by check so that money could be accounted for.

Convention Hotel Contract 2201 - there was a motion made to place this item on next months agenda. Intent - to have time for Board members to look it over. The motion was 2nd and passed, however, the Convention Chair brought to our attention that it is not in policy for the RSO Board to review or negotiate the hotel contract. Therefore, a second motion was made which stated:

“to direct the RSO Co-Chair to sign the Convention hotel contract for 2001”.

MSP

Evaluation for Special Worker - an evaluation was presented to the Board for Marjani Merritt due to her probation period being over. A motion was made to accept her evaluation and give her a raise.

Intent: to pass her on her probationary period.


MSP

A motion to close the meeting was made. The meeting closed with a moment of silence followed by the Serenity Prayer.

The next board meeting will be held July 3, 2000 at 10:00 am. We will meet at the RSO Office 6212 Ridge Avenue.

The quorum for the next meeting is 8.

In Loving Service,



Michele C.

RSO Secretary

MC/
w/encs.

Marilyn K. from the Phonenumber is asking that all events whether a marathon, anniversary, picnic, etc. be called in to the event hotline so that it can be posted on the hotline for addicts looking for things to do in NA. The number to call these events in is 610-766-1250.

LET'S DO WHAT WE CAN TO KEEP THE UNITY IN NARCOTICS ANONYMOUS ALIVE!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!

RSO Policy Chair Report

6/3/00

I have been reviewing the policies, that I have been able to obtain and the by-laws. I have found that there are a lot of things in these policies that need clarity and/or rewording.

It is my goal to review all the policies and along with the RSC Policy Chair, begin to get some type of conformity with these policies. We will be announcing when and where our policy meetings will be held.

In loving service,

Joy F.



**GREATER PHILADELPHIA REGIONAL SERVICE OFFICE, INC.
NARCOTICS ANONYMOUS**

6212 RIDGE AVENUE • REAR • PHILADELPHIA, PA 19128 • P.O. BOX 35187
TEL. 215-483-5154 • FAX 215-509-7832

June 3, 2000

Co- Chair Report

Were still in the process of looking for a building for the RSO. Nothing has been found as of this date. Anyone with information regarding a building please contact me as soon as possible. I also have been in contact with Wood Realtors concerning this property. Two gentlemen from Wood Realtors came out to look at this property. They went through the whole property looking at things that need to be done. I was told that sometime in the near future that they will start making necessary repairs I was also asked that if there were repairs done to the property and if we were offered the opportunity to stay here would we. I'm waiting for the gentleman to get back with me concerning the rent. They also stated that they would probably be willing to verbally honor our lease.

Rick from Creative Arts called us to inform us that we had a credit of \$301.50. Being as though we no longer deal with them, I made a phone call to them asking them to send us a check in the amount \$301.50 . The person that I spoke to there was Renee, she told me that they would be cutting a check as soon as possible.

In Loving Service,

Andy F.



**GREATER PHILADELPHIA REGIONAL SERVICE OFFICE, INC.
NARCOTICS ANONYMOUS**

6212 RIDGE AVENUE • REAR • PHILADELPHIA, PA 19128 • P.O. BOX 35187
TEL. 215-483-5154 • FAX 215-509-7832

June 3, 2000

Office Manager Report

The office is running smoothly. Sales are fluctuating. Special Workers hours have been cut. Each Special Worker will have one Saturday off a month except for Regional Weekend. We have now purchased the Quick Books Pro for the office. Maurice is now working with it. We made an order for 14,977.20. After the discount the total was 11,831.99. We made a purchase of Gold, Tri-plate, and Bi-plate Medallions from Freedom Line. The total of this order was 894.00. I'm also presenting the Board with Marjani Merritt's evaluation for approval today.

In Loving Service,

Andy F.

A handwritten signature in black ink, appearing to be 'Andy F.', written in a cursive style.



**GREATER PHILADELPHIA REGIONAL SERVICE OFFICE, INC.
NARCOTICS ANONYMOUS**

6212 RIDGE AVENUE • REAR • PHILADELPHIA, PA 19128 • P.O. BOX 35187
TEL. 215-483-5154 • FAX 215-509-7832

June 3, 2000

Security Chair Report

All is going well. We had an incident here, an alarm was accidentally set off by Special Worker Kristen Klinger. The police were notified and I myself was also notified.

In Loving Service,

Andy F.

S. ✓

Order Totals For 2000

Order Date	Order Total / Discount 21% / Total w Discount		
January 19, 2000	24,966.50 /	5,242.97 /	19,729.53
March 3, 2000	17,797.95 /	3,722.03 /	14,075.92
March 22, 2000	1,400.00 /	294.00 /	1,106.00
April 7, 2000	17,020.70 /	3,574.35 /	13,446.35
May 19, 2000	14,977.20 /	3,145.21 /	11,831.99