



**GREATER PHILADELPHIA REGIONAL SERVICE OFFICE, INC.  
NARCOTICS ANONYMOUS**

6212 RIDGE AVENUE · REAR · PHILADELPHIA, PA 19128 · P.O. BOX 35187  
TEL. 215-483-5154 • FAX 215-509-7832

**GPRSO BOARD MEETING MINUTES**

August 5, 2000

Executive Board Members Present: Chair – Maurice ✓  
Secretary – Michele ✓  
Treasurer – Gwen ✓

Board Members Present:

RSC Policy Chair ✓ Philadelphia ✓ SWANA ✓ SVA ✓  
Greater Camden ✓ ICA RSC Meeting List Chair ✓  
Clean Acres ✓

Board Members Not Present:

RSO Policy Chair ✓ RSO Co-Chair ✓ Bucks County Riverfront  
Pyramid of Freedom

Areas Without Representation:

Convention Treasurer ✓ *Cynthia* Bee Hive Delco Montco  
Northwest Pure & Simple S. Philadelphia WSW

The meeting opened with a moment of silence followed by the Serenity Prayer. The Purpose & Power statement was read. All participants identified themselves. No quorum was established at 10:16 am. The minutes from the previous month were read, however they were not accepted due to a lack of quorum.

A quorum was established at 10:40 am. The minutes were accepted.

Two new reps were qualified and accepted. Mike from Philadelphia Area and Ray from SWANA Area. Welcome!

SVA sent their Area's Co-Chair to fill in this month for the regular RSO rep. Said Co-Chair did not have the required clean time to qualify for voting privileges, however, there was a motion made to extend voting privileges for today only. Intent: to allow SVA to have representation for that day. MSP

## AGENDA

Meeting List Policy                      Phoneline                      Insurance                      Zonal Forum

Reports: (all reports are attached)

NOTE: all reps that were present at the board meeting do not have enclosures, they were received all reports at the meeting. Only the areas that were not present should have enclosures.

Executive Committee – no report  
RSO Chair – accepted  
Co-Chair – not present  
Office Manager – not present  
RSO Treasurer – June & July reports accepted  
RSO Policy- not present  
Acting RSC Treasurer – accepted  
Security Chair – not present  
RSC Meeting List – accepted  
Convention – no rep  
AD Hoc – no committee  
RSC Policy -- no report

A motion was made to remove the RSC Policy Chair from the list of reports. MSP

### Nominations & Elections:

Security Chair position is still open. At this time there was one nomination -- Ralph ICA RSO rep. He will think about it and let us know at next month's meeting.

### Old Business:

Rent – this was tabled due to the Co-Chair not being present.  
Attorney – no meeting has been scheduled with an attorney.  
Bylaws – no updates made this month.  
Book covers – this was tabled due to the office manager not being present.

### New Business/Agenda:

Motion – that the Phoneline Chair or a representative of the Phoneline personally give a financial report each month at the RSO Board. Intent: financial accountability. MSP

Meeting List – the only report which should be made to the RSO Board is financial.

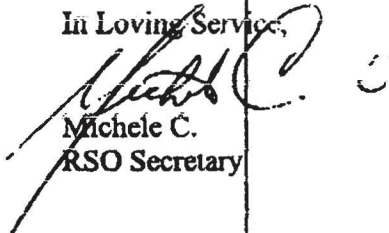
Zonal Forum – this issue will be discussed during next months meeting.

Insurance – we received our policy for the year 2000.  
The meeting closed at 12:50 pm.

The next meeting will be held September 2, 2000 @ 10:10 am @ 6212 Ridge Avenue.

The quorum for the next meeting is 8.

In Loving Service,



Michele C.  
RSO Secretary

MC/  
w/encs.



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**OFFICE MANAGER REPORT**

The office is running well. We have made one order for the month of July. This order consisted of Basic Texts only. The total with the discount came to 4,092.20 The office is low on a lot of merchandise. We are in dire need of merchandise. I would suggest that we make a large order this month.

There will be a meeting held this month with the Office Manager and the Special Workers. I will go over the Employee Guidelines with them and answer any questions they have. Majani Merritt has requested Thursday, August 10 off and Saturday, August 26.

In Loving Service,

Andy F.



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**SECURITY CHAIR REPORT**

All is doing well. Charles Short from Public Information now has access to the Phone  
Line room.

In Loving Service,

Andy F.

Meeting List Committee minutes

8/5/00

~~MCW~~ ~~FBSP~~ MCW MOS FBSP

12-Traditions were read

2nd Tradition was read.

Discussed motion to create written format for meeting  
Created written format for meeting.

Made copies of new format & minutes.

No changes were in Meeting List Bin.

\* All changes must be in by 9/2/00  
1st Saturday of Month

MOTION: to have 6 month grace period before  
Removing meetings from List.

Intent: to give groups opportunity to Remain OR  
Restart. M.S.P.

Motion to make meeting List Time 8:30  
Intent: to give us more time. M.S.P.

Made file for Grace Period (meeting Deletions)

Motion to close: M.S.P.

MCW MOS FBSP

3 AREA IN ATTENDANCE

Meetings List Meeting

8:30 AM 1st Saturday

R.S.O.  
CHAIRPERSON REPORT  
FOR AUGUST 2000

The office is running smoothly for now. We had our executive meeting last month where we talked about the lawyer, the taxes, the rent and lease, and having a staff meeting with the workers. I will be turning over the R.S.C. checking process to our Treasurer . I have asked the CO-Chair to look into the problem with the lost funds from the R.S.C.

Last month we went to the Zonal Forum in Washington where we meet with other members of our zone. We talker about the process of ordering supplies form the WSO, the price change that will be coming from them. Policy that we can use to help us and other regions. Sales to other areas that use the W.S.O. to make their orders. We set up to attend a meeting with the other R.S.O.'S the date to be announced.

Northwest area has a checking account using our address we are holding the book because it came to our office and no one has tried to clam it. I gave some information to the convention chair (wife) from the hotel. We have received the insurance policy for 2000 from our insurance carrier.

In Loving Service

Maurice Morton

Agenda

11.11.20

R.S.O. Report from R.S.C. Policy (Chair)

The R.S.O. chain and R.S.C. chain are ~~are~~ still reviewing the bylaw's and guidelines of both body's. For this committees we will try to get all sub committees to submit there policy's for Review and update's.

Your Trusted Servant  
Sd. B.





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**CO-CHAIR REPORT**

I have been in contact with Arthur Wood from Wood Realtors, concerning the property.

We have paid our rent for the months of May, June, and July which was a total of \$5,625.00. I

was also able to save us \$1,875.00 on the rent for April.

There has been a offer made on the property to Wood Realtors by Urban Realtors. A  
*They will honor our lease till the end of the year. will need to negotiate new lease*  
gentlemen came out from this Realtor by the name of Harvey Slutzky. He took a look at the  
whole property.

I have been trying to contact our attorney Marc Edelson but unfortunately I have been  
unsuccessful in doing so. The trip to the Zonal Forum in Washington D.C. turned out to be very  
informative and educational. There were a few things that were discuss that was helpful. A  
report on the Zonal Forum will follow in the near future from the Executive Board.

The trip was spoiled for me when I realized that I lost a envelope with \$359.00 of the  
RSO money which was to be used for the trip. The van was searched but the money was not  
found. I would like to apologize to the RSO and RSC Board for this lost.

In Loving Service,

Andy F.