



**GREATER PHILADELPHIA REGIONAL SERVICE OFFICE, INC.
NARCOTICS ANONYMOUS**

**6212 RIDGE AVENUE • REAR • PHILADELPHIA, PA 19128 • P.O. BOX 35187
TEL. 215-483-5154 • FAX 215-509-7832**

September 2, 2000

CO-CHAIR REPORT

First of all I would like to apologize to the Board for being absent last month due to a commitment with my job. I would like to start off by informing everyone that we have made some progress on the missing funds. On August 9, 2000, I received paper work from our Attorney, Marc Edelson informing us that he is no longer representing the RSO, and that I need to fax and send all the paper work to the Insurance Company. The papers were faxed to the Insurance Company on August 11, 2000. On August 26, 2000 we received a letter from the Insurance Company requesting more information. This was mailed out to them on August 30, 2000. The Insurance Company is in the process of making contact with Mr. Neal Williams to find out what his position is on this matter and let him know that a claim has been filed against him. I feel as though this matter should not be turned over to another Attorney. We the Executive Board can handle this matter ourselves for the time being. If at anytime in the future we feel as though this matter should be turned over to an Attorney we will notify the Board.

I have also been in contact with the Realtor handling our property. Mr. Arthur Wood has informed me that Urban Realtors is in the process of purchasing the property and will be going into settlement on September 29, 2000. On Thursday, August 31, 2000, I spoke with Harvey Slutsky from Urban Realtors at this time Mr. Slutsky told me he would like to arrange a meeting with us after the Labor Day holiday to discuss what our needs are as far as this property is concerned and discuss a lease.

In Loving Service,
Andy F.



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Office Manager Report

The store is running pretty well. Sales are still fluctuating as usual. An order was made and faxed to the World Service Office on Thursday, August 10, 2000. I called out to the World on Tuesday, August 29, 2000 and was informed that they never received the fax, so it was faxed out again on that same day. They will be sending the order out as soon as possible.

On Tuesday, August 29, 2000, Marjani Merritt and Kristen Klinger were asked to come in at 12 noon so they could have some training with Gwendolyn.

Today I will be presenting the Board with Kristen Klinger's and Karlos Washington's evaluation for approval today.

In Loving Service,

Andy F.



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September 2, 2000

Security Chair Report

Everything is going fine. We have purchased two large cabinets for the Convention room, so they may be able to store convention merchandise in them. The cabinets will be delivered on Thursday, September 7, 2000.

In Loving Service,

Andy F.

September 2,2000

Chairperson Report
For the moth of August 2000

This has been a busy month and I think we got a lot done. We all pitch in and helped each other with the work. The co-chair has been working on getting the paper work done in regards to the lost money, and working with the new landlord with regard to the rent. The sectary has been writing letters to the old lawyer and trying to get in contact with the people about an audit. The Policy person has been working to help us find a new lawyer and working on policy the affect the office. The Treasurer has done a lot to get our fineness in hand and pay our bills.

Last RSC meeting I was asked to do something about the room in the back so we can us it for regional meeting again. We need to make the convention surplus of inventory secure. They want us to buy some cabinets with locks to store the inventory. They also gave me three names to call about having the audit done, and a name to a lawyer. I received a request from an area wanting insurance coverage. We have the check book from an area that wants to use our address. I received a request for information on the status of the money and the search for a new lawyer. Yesterday an area called wanting insurance coverage for their convention.

In loving service

Maurice Morton

Greater Philadelphia Region of Narcotics Anonymous Convention XVI
Convention Treasurer Report

On 8/19/00, an account was opened at Mellon Bank into which we transferred our funds from PNC Bank. After returning the \$5000.00 start-up funds back to the RSO, we opened our account with \$2,092.80. Mellon Bank increased that amount by \$100.00 as an incentive payment towards our checkbook order.

As of 9/1/00, (4) checks were written, totaling \$1344.00. One (1) deposit was made totaling \$100.00. There was also a checkbook order charge of \$197.50. Our balance as of this date is \$751.30.

In loving service,
Linda T.

**GREATER PHILADELPHIA REGION OF NARCOTICS ANONYMOUS XVI
CONVENTION TREASURER REPORT 2000-2001**

DATE	PAYEE	DESCRIPTION	CHECK #/CLR DT	AMOUNT	DEPOSITS	BALANCE	RECEIPTS/TOT
8/19/00	Mellon Bank	Transfer from PNC Bank			\$1,835.16	\$1,835.16	
8/19/00		Refund from Adams Mark			\$257.64	\$2,092.80	
8/19/00		Incentive from Mellon Bank			\$100.00	\$2,192.80	
8/19/00	Kenneth Fleming	Registration Supplies/PO Box	# 91 / 8/28/00	\$59.00		\$2,133.80	
8/19/00	First Unitarian Church	Fundraising Rent	# 92 /	\$250.00		\$1,883.80	
8/19/00	Cammy Holloway	Fundraising Supplies	# 93 /	\$965.00		\$918.80	
8/19/00	Donna Fields	Hospitality Supplies	# 94 / 8/31/00	\$70.00		\$848.80	
8/23/00		Fundraising Restitution			\$100.00	\$948.80	
8/29/00	Mellon Bank	Checkbook Order Charge		\$197.50		\$751.30	
			TOTALS	\$1,541.50	\$2,292.80	\$751.30	

RSO Policy Chair Report

8/2/00

I first apologize for my absence at the last meeting.

The updating, and amending of our by-laws and policies is coming along well. I do believe that we can have a final draft (ready to be sent to a lawyer) by our September meeting.

Thanks to each and every board member this process has been done in a timely and efficient manner.

In loving service

Joy F

9/2/00

RSC. MEETING List chair

25,000 BOOKS WERE ORDER. AS OF THIS
DATE 23,000 BOOK HAS BEEN ORDER. THAT
LEAVES 2,000 BOOKS LEFT FROM ORG. ORDER.

IN LOVING SERVICE
BRONCO AFRICA
THE ADDICT.