

GREATER PHILADELPHIA REGIONAL SERVICE COMMITTEE

REGIONAL MEETING MINUTES DECEMBER 6, 1992

I. OPENING

- A. Meeting opened at approximately 10:25 with the Serenity Prayer.
- B. The following corrections were made to the minutes of October 4, 1992:
1. The name "Ray" should be "Roy".
  2. The statement "the Regional Chairperson resigned" should be "the Phoneline Chairperson resigned".
  3. It should be noted that Motion 3 had already been passed at Region.
- C. Motion seconded and passed to suspend order of business.
1. Motion seconded and passed to cut check to pay for facility.
  2. Nominations for Regional Secretary voted on.  
Regional Secretary: Tammy S.
- D. The Northwest Area was recognized as a new area in the region.
- E. The L.O.G. Area announced that it has changed it's name to the Pyramid of Freedom Area.

II. AREA REPORTS

A. Philadelphia

First, I am grateful that our RSC participants acted in a mature manner. Our area is suffering from apathy and ignorance of Traditions, particularly the 9th. The lack of support in providing trusted servants shows that our groups misunderstand our responsibility as Groups to support any boards and committees created by those Groups. We've also been experiencing GSR apathy - many don't take notes at ASC and wait for the minutes to conduct business. The GSR's obviously are being irresponsible. As far as subcommittees, several of our committees are but ghosts - PI has no members, Lit. Review has no members. We need an RSO Rep., RSO Pool Members, ASR and Alt. ASR, Secretary, and Co-Secretary. Our existing servants are getting burnt out and are hoping for new involvement.

Our area is grateful to the groups of the GP Region for their support in covering the Helpline bill. There is no donation as of yet because we only have a 2-digit balance. We fully believe that we'll have a donation next Regional. One last concern of our area is having policy motions for the RSC going back to the groups. They believe that the motions should have stayed with the RSC. Additionally, we express serious concern and oppositions to direct solicitation from the WSC to the individual NA Member. We hope that this doesn't continue happening. Other than this, we wish you and all your area members a safe and joyful holiday.

In love and lights,

TOM

B. Riverfront

We meet the 3rd Sunday of each month at 7:00pm at Longshore and Heagelle (sp.). Sub-Committees meet at 6:00pm. Our area has shown improvement in support. We are still struggling as far as sub-committees go and filling office positions. But with God's continuing grace, we'll continue to grow. We have an \$80.15 donation to the Region.

In loving service,  
Vanessa S.

C. Clean Acres

Groups generally doing well. One group, RUTS (Saturday night), folded. Lots of newcomers. Keep coming back. We are finally above our prudent reserve for the first time in a year and a half, and I'm happy to say that we have a regional donation of \$131.63.

Our area has voted to have a workshop on the Twelve Concepts, but do not have the where, when, and how secured as of yet.

In loving service,  
Joe. D.

D. Bucks County

We still have open positions at the area level, including Secretary, Co-Secretary, Co-Treasurer, and Phoneline Chair. There are two H&I commitments that are presently not being filled. The Honesty in Recovery Group has seceded from the Bucks County Area and has joined the Pure and Simple Area. There is a new meeting at 1:00pm on Thursday at Good Friends in Morrisville.

The Ad Hoc Committee on forming a new region has been dissolved. A report on this issue will be available at the next Region. The area is making a donation of \$100.00 to the Region.

In loving service,  
Richard H.

E. West/Southwest

The W/SW Area is doing fine. We have 30 groups representing our area. Our Ad Hoc Committee is looking into ways to reduce our literature debt. We have a motion for the RSC that this committee give a workshop on the Twelve Concepts for the W/SW Area. We have no donation for the region at this time. This area does want to look into the feasibility of forming a new region. Our sup-committees are doing well. As ASR, I'm upset that some of our sub-committee chairs are not coming to the regional committees for support.

Les M.

F. Delco

Area is doing just fine. Elections for new officers will be held in December. It seems that most positions will be filled at that time. As always, there is concern about attendance at area and commitment to our sub-committees and the services they provide.

Announcements are as follows:

The Good Orderly Direction Group at Bryn Mawr Hospital has moved to Clothier House (across from the emergency entrance).  
Marathon Meeting - Christmas Eve 8:00pm to 6:00pm Christmas Day at Glenolden Pres. Church, Ashland Ave. & Chester Pk., Glenolden, PA.

New Years Eve Dance - Dec. 31st, 8:00pm to 1:00am at Glenolden Pres. Church, Ashland Ave. & Chester Pk., Glenolden, PA.

Tickets: \$15.00 per person/\$25.00 per couple in advance, \$18.00 per person/\$32.00 per couple at the door. This event will be catered. Contact Rick D. at 237-0862, Tim K. 586-3694, Ginny C. 461-6481, Dominic G. 461-4347.

This has been my final report as Delco Area ASR. Thank you for this opportunity to serve.

In loving service,  
Brian W.

G. South Philly

Everything is fine. We are having difficulty filling co-chairperson. Other than that, we have four groups that came to the area: God Has a Plan For Us, 20th Chester St. at 7:00; Steps on Catherine, 635 Catherine St.; Promise of Freedom, 11th Chestnut St., Jefferson U.; Clean on the Mazzanine, 1028 Locust St., Rm. 21, Jefferson Alumni Hall.

The next ASC will be at Tasker and Napa Sts.

In loving service,  
Neal W.

H. Pure and Simple

The Pure and Simple Area continues to grow with seven groups and nine meetings. All of our sub-committees are functioning, even if only in fits and starts or on a shoestring of support. One of our home groups is holding an open NA meeting in a local rehab and some issues of compliance with Traditions have arisen within the area. If any members of any other areas have experience with these types of meetings and the issues that arise from them, please get in touch with me. I'm sure that our area would appreciate the benefit of your experience.

In service,  
Bob L.



I. Montco

The Montco Area is working on fulfilling all positions on the area level. We are in transition. Chairperson, secretary, and treasurer have recently or are being changed. Also, we have created an Outreach Committee to help struggling groups in the Montco Area. We of Montco Area have no donation at this time.

Loving service,  
Willie J.

J. Inner City

We have been meeting at Pulaski and Manheim for the last two months, the time is still 2:00pm every 2nd Saturday of the month. The Inner City Area has now split into two more areas, right now we don't know how many groups are left in the Inner City Area. ECCNA gave their report at our last ASC, we owe Temple over \$10,000. (See enclosure.) We will be holding yearly election this month for all sub-committees. So this will be my last Regional Service Meeting (it's been fun). May God bless this region. We have no donation at this time.

Stanley C.

K. Greater Camden

Greater Camden Area is doing well. We have 7 groups and 15 meetings. All groups are doing well. Our Afternoon Recovery Group has added a new meeting on Saturday at 12:00 noon at West Jersey Hospital, Mt. Ephrin Ave. and Atlantic Ave., Camden. GCACNA will have a fund-raising dance and dinner at St. Paul's Church, 5th and Market Sts., Camden at 9:00pm on Dec 26th. Come out and please help the convention. We are having our Area Convention on January 29, 30, & 31, 1993 at Hyatt House Hotel, Rte. 70. We also have a \$40.00 donation. (Unity is a must.)

Theron

L. Schuylkill Valley

The SVA is struggling to survive and is in need of support from the GPRSC and other areas to insure that we remain a viable link in the region's chain. We have many service positions open at the group and area levels due mainly to members with substantial time not taking interest in service. All groups have newcomers serving as officers because they don't want their groups to die. Their only problem is that they lack service experience. Our area is definitely keeping within the 5th Tradition of helping the addict who still suffers as most of our meetings are held at rehabs or the Salvation Army. We are asking the GPRSC to keep within the 5th Tradition and act in good faith by providing guidance at our area meetings on what service positions are about so we can continue to serve the newcomer and the addict who still suffers. You will probably hear from all committee chairs that SVA was not represented at the sub-committee meetings. This is because no one knows what these positions entail and

they won't volunteer. This area is slowly becoming invisible at the regional level. We had not entertained the thought of merging with a new area close to our boundary in order to get representation of regional week-ends. In keeping within the 1st Tradition, our area's common welfare depends on NA unity. We are asking that this unity come from some of the other areas to insure that the addict who still suffers and those in recovery are serviced. We are asking that ASR's announce at their business meetings within your area are interested in joining the SVA that they are welcome. Especially if they have groups within the boundaries we had established when our area formed. We will be sending a representative to those groups' business meetings. In the past we have been fully supporting the region through our 7th Tradition by making donations to Region and Phonenumber. This month we are donating \$333.25 to Region. Now it's time for the Region to help us. The SVA meets the last Wednesday of every month at 480 Green Lane, Roxborough at 8:30pm. All are welcome.

In loving service,  
Ellis D.

M. Pyramid of Freedom

The area is persisting in the process of forming sub-committees. Our area is growing with home group participation. We ask that any area with the knowledge of service structure assist us in the forming of PI and H&I committees. We would like to thank RSO committee for their help with the literature purchased for our groups needs. We plan to have elections on chair and co-chair sub-committee positions. Our area location is now at 11th and Rockland Sts. at 2:00pm - 6:00pm every 3rd Saturday of each month. We have no donation at this time, but we anticipate donations as we continue to grow.

Committed to service,  
Roy T.

N. SWANA

I am now the ASR of SWANA as of 10/17/92. Three of our groups have moved since last region and a new group has been recognized, but has not been added to our meeting list pending a clarification and understanding of the Regional Policy that we voted on for pertaining to special interest groups and their presence on meeting lists. Our area held an H&I Unity Day yesterday and it looked a great turnout. We are holding a Christmas Marathon Meeting on Dec. 24th at 10:00pm to Dec. 25th midnight at St. Matthew's Auditorium at Maryland Ave. & Boxwood Rd. in Wilmington. Currently we have 32 groups, 39 meetings, and our H&I Sub-Committee is supporting 18 commitments. Our PI Sub-committee is now beginning to function. Our area still needs to fill the following positions: Alt. ASR, RSO Rep, Clean Sheet Rep, and Lit. Review Chair. From what I understand, there were approximately 150 people at the Friday night Attitudes in Action Group just after Thanksgiving, which is pretty freaking



amazing for a struggling meeting. Same group had approx. 80 people two days ago. It seems like SWANA is going to have a serious growth spurt, or we're in the middle of one. At this time, SWANA has no donation for the RSC, but it's quite likely that we will the RSC hosted by Monco in February. So keep us in your prayers and wishing you a safe and happy Holiday Season.

Just for today,  
Mike

O. Beehive  
Absent. No report submitted.

P. Northwest  
Our area meets 3rd Saturday at 1:00pm at Chelton and Ardliegh Sts. Communities Locations are Germantown, West Oak Lane, Mt. Airy, and East Germantown. At the present, there are 7 groups committed and more groups are committing each time we meet. We will submit a map of the geographical boundaries in February. The Unity Committee was formed and the time was set at 12:00 noon each 3rd Saturday before Area Service. We're also making a small donation of \$5.40 and as time goes on, so will the donations grow.

In loving service,  
Walter E.

### III. SUBCOMMITTEE REPORTS

A. RSC  
No report.

B. RSR  
No report.

C. RSO  
The RSO is functioning, however, we only have about one half of the areas with board representation. If an area does not have an RSO Rep, they can't vote, so that area is not represented. We attended an RSO convention workshop in Florida with new information gained about having conventions and literature distribution. As of Monday, Dec. 8, 1992 at 8:00pm, the RSO started the work on a multi-regional RSO. Regarding the Phoneline, the tentative start date in Feb. 15, 1993. The region's financial position is improving.

In loving service,  
Donald C.

D. PI  
No report.

E. Phoneline  
Contract for new phone system has to be signed by Dec. 31st. If so, there will be a new system put in the RSO in January of

'93. There was a budget submitted by me for the 1993 year for the regional helpline. Hopefully, there will be a meeting in Jan. to learn about the new system at the RSO. Areas reporting: ICA - there will be a Phoneline presentation on Dec. 5th at 11th & Rockland. There will be an election for new Phoneline Chair. South Philly - All is going well. Getting a date for a learning day. Montco - They're starting to get a 12 Step list and getting people involved in Committee. There is a new Co-Chair.

In loving service,  
Gregory W.

F. H&I

Meeting opened at 10:50 with a moment of silence and the Serenity Prayer. The Purpose and Traditions were read. Areas attending: Phila., Greater Camden, South Philly. M/S/P for \$50.00 in literature for each of the three areas attending. Discussion about into for WSC Pool Member on questions about prison needs. We are attempting to update a list of all facilities held in this region by H&I Sub-Committees. Discussion about a Regional H&I Learning Day. Reports given by areas attending. Discussion about policy for this committee which was tabled until next meeting.

In loving service,  
Bill M.

G. Policy

No meeting was held yesterday as I left early because of not feeling well. The adendum for policy will be ready at the Feb. Regional to be added to Regional Master.

In loving service,  
Vito L.

H. Clean Sheet

No report.

I. JAC

No report.

J. Literature Review

No report.

K. Meeting List

No report.

L. Treasurer

No written report submitted.

IV. NOMINATIONS

A. Phoneline: Gregory 12-0-0

B. PI: Rob A. 13-0-0

- C. Regional Chair: Art P. 12-0-0
- D. Co-Secretary: Dorothy R. 14-0-1
- E. Nominations open for:
  - Phoneline Co-Chair
  - PI Co-Chair
  - Regional Co-Chair
  - Literature Review Chair

V. OLD BUSINESS

- A. Motion 1: 2-0-10  
Motion 2: 4-3-7
- B. Motion from August to form Ad Hoc Committee to gather and exchange information and assist any areas considering forming new regions within the current GPR was fulfilled with Bob as Chair and Henry D. as Co-Chair.
- C. East Coast Convention Committee report read with a breakdown of all all expenses given. (See enclosure.)

VI. NEW BUSINESS

- A. Next RSC will be hosted by Montco at Temple University, Ambler Campus, 580 Meetinghouse Rd., Ambler, PA 19002-3996.
- B. Motion from RSO:
  - That the RSC waive policy and not require a final report for the 1992 Regional Convention.
  - Intent:  
So that the Region can resolve the matter of the 1992 Regional Convention, so we can move on with plans for future conventions.
  - M/S/P 8-4-2
- C. Motion from area:
  - That the GPRSC submit this six-page document, "The Fellowship Intellectual Property Trust", as proposed by the Pure & Simple Area for action in the 1994 Conference Agenda Report.
  - (See attached document.)
  - Intent:  
There is a reason why "The Fellowship Intellectual Trust" as proposed by the World Service Board of Trustees for action in 1992 CAR has been delayed until '93 or '94 CAR.
  - (We didn't ask for this document, but our area feels that this is our last chance to participate in NA as we know it today.)



## VI. OPEN FORUM

- A. Problems with equal distribution of Clean Sheet.
- B. New Helpline system.
- C. Helpline bill should be sent to RSO.
- D. ASR's: please inform areas of new Ad Hoc Committee.
- E. Possible workshop to study the Twelve Concepts.
- F. A north Jersey region is establishing Shared Service Committee. Do we want to check it out?
- G. Northwest Area needs help in structuring area. Many new areas have the same problem
- H. Problems with area and group understanding of regional motions. ASR's should speak up before motions go back.



TEMPLE UNIVERSITY  
A Commonwealth University

Center for Social Policy and  
Community Development

1500 North Broad Street  
Philadelphia, Pennsylvania 19122  
(215) 787-7491

August 10, 1992

Mr. Rodney Isaacs  
5231 Oxford Avenue, G-2  
Philadelphia, PA 19124

Dear Rodney,

I hope your summer has been restful and fun. We have been busy here, but I am managing to get a break. In fact, I will be on vacation when you receive this but will be back in the office the week of August 24, 1992.

We have all of the bills and I am ready to submit them to you so that Narcotics Anonymous can raise the necessary funds. Listed below are the figures for each expense, totals, and amounts paid and due.

Recreation Services	45.00
Food	19,886.00
Planning Services	5,000.00
Security/Protection	5,154.45
Facilities Maintenance	5,356.75
Nite Owl	327.50
Housing	6,858.00
Total Due	<u>42,627.70</u>
Paid into Account	32,240.00
Balance	\$ <u>10,387.70</u>

I have enclosed copies of these expenses. I hope to hear from you soon regarding a date when this account can be closed.

Sincerely,

*Mansura Karim*

Mansura Karim

enclosures

cc: S. J. Rosenthal  
Maati Moulouad

INVOICE

[SALARY RECOVERY]

Date: June 20, 1992  
Activity: Basketball  
Location: Gym 100  
Group/Org.: CSPCD # 215  
Contact: A. Allen (Mansura) 1-7491/1-3425  
Address: 1500 N. Broad St.  
  
  
Phone:

---

# of Staff 1 X # of hrs. 7.5 X per hr. 6.00  
TOTAL = 45.00

Please remit to Recreation Services, 1858 N. Broad St.,  
Philadelphia, PA 19121 prior to 6/18/92.

Check or cash; If check, payable to "Temple University."

Office hours are 8:30 a.m. - 4:30 p.m.

*\* can be paid by Journal Entry transfer if you wish!*



# DIAMOND CLUB OF TEMPLE UNIVERSITY • CATERING REQUISITION

DEPARTMENT <i>PSMA</i>	REQUISITIONER'S TEL NUMBER <i>1 11</i>	DATE OF REQUEST <i>12/7/72</i>	DEPARTMENTAL REQ. NUMBER <i>6273</i>	
NAME BUILDING ADDRESS <i>080-10</i>	CORP	ACCOUNT	CENTER	SUBSIDIARY LEDGER

QUANTITY	DESCRIPTION	TOTAL PRICE
	<p style="font-size: 2em; font-weight: bold;">OK 06/30/92</p> <p style="font-size: 1.5em;">FOOD → 2012</p> <p style="font-size: 1.5em;">HOUSEK 23504</p> <p style="font-size: 1.5em;">2445 &amp;</p> <p style="font-size: 2em; font-weight: bold;">19,886</p>	
AMOUNT DUE		\$

PURPOSE OF FUNCTION <i>...</i>	REQUESTED BY:
ATTENDEES	APPROVED BY:
LOCATION OF EVENT	AUTHORIZED BY: <i>[Signature]</i>
DATE OF FUNCTION	TIME

WHITE - DIAMOND CLUB
YELLOW - DIAMOND CLUB
PINK - REQUISITIONER

INVOICE

---

DATE: June 19, 1992

TO: Narcotics Anonymous

SERVICES PROVIDED:

Planning, scheduling for ECCNA #13, held at Temple University

DATE(S) SERVICES PROVIDED:

Planning took place from September, 1991, through June 19th, 1992. The actual conference took place on June 19 - 21, 1992.

RATE:

SUBTOTAL: \$5,000.

TOTAL NOW DUE.....\$ 5,000.00

Please make payment to:  
TEMPLE UNIVERSITY

Thank you,

E. Moulouad  
787-7491

M.K. See Me/Kare - 8-8-92

MEMORANDUM

TO: Seymour J. Rosenthal  
Maati Moulouad

FROM: Mansura Karim

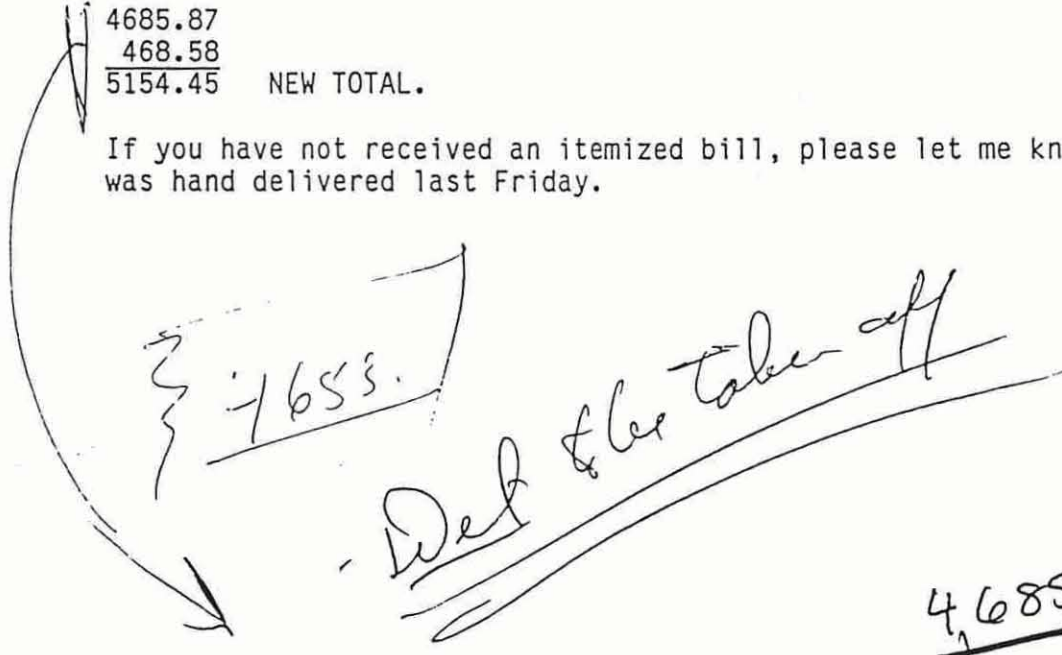
DATE: July 14, 1992

RE: Added cost for NA Security/  
Per our meeting

Per our meeting of last week, the question arose as to why there was one quote for Security costs from Security via SJR, and a different quote on the cost center report. I spoke to Loretta in the Billing Department of Security. She gave the figure of 4,685.87 to SJR. Once she calculated this figure, she then had to give the information to General Accounting. More magic was transformed to this figure as they added 10% in Fringe Overtime costs to make the new total \$5,154.45.

4685.87  
468.58  
5154.45 NEW TOTAL.

If you have not received an itemized bill, please let me know. I heard that it was hand delivered last Friday.



4,685.87 Actual cost  
5,154.45 - includes  
overtime chg.  
(10%) fringe  
(421.65)

gen. acct.

did you receive  
bill



ACCOUNT	DATE	POST	DESCRIPTION	EMPLOYEE NUMBER	EMPLOYEE RANK	EMPLOYEE NAME	HOURS	COST
55 1597 500	06/19/92	SE-15	NAER- DANCES		CPO		6.50	138.88
55 1597 500	06/20/92	SE-15	NAER- DANCES		CPO		6.25	133.54
55 1597 500	06/19/92	SE-15	NAER- DANCES		SO		6.50	112.09
55 1597 500	06/20/92	SE-15	NAER- DANCES		CPO		6.25	133.54
55 1597 500	06/20/92	SE-15	NAER- DANCES		CPO		6.25	133.54
55 1597 500	06/20/92	SE-15	NAER- DANCES		SGT		6.00	152.39
55 1597 500	06/19/92	SE-15	NAER- DANCES		CPO		6.50	138.88
55 1597 500	06/19/92	SE-15	NAER- DANCES		CPO		6.50	138.88
55 1597 500	06/20/92	SE-15	NAER- DANCES		SGT		6.50	165.08
55 1597 500	06/19/92	SE-15	NAER- DANCES		CPO		4.00	85.46
55 1597 500	06/20/92	SE-15	NAER- DANCES		SO		5.25	90.53
55 1597 500	06/20/92	SE-15	NAER- DANCES *		CPO		6.25	133.54
Subtotal								1,556.33 *
55 1597 500	06/19/92	SE-16	NAER CONFERENCES		SO		8.00	137.95
55 1597 500	06/18/92	SE-16	NAER CONFERENCES		DET		3.00	75.12 *
55 1597 500	06/19/92	SE-16	NAER CONFERENCES		DET		4.00	66.77 *
55 1597 500	06/20/92	SE-16	NAER CONFERENCES		CPO		8.50	181.61
55 1597 500	06/20/92	SE-16	NAER CONFERENCES		DET		4.00	66.77 *
55 1597 500	06/21/92	SE-16	NAER CONFERENCES		SO		8.00	137.95
55 1597 500	06/19/92	SE-16	NAER CONFERENCES		CPO		8.50	173.96
55 1597 500	06/19/92	SE-16	NAER CONFERENCES		SO		3.00	51.73
55 1597 500	06/20/92	SE-16	NAER CONFERENCES		CPO		5.00	71.22

\* I will AUTOMATICALLY  
DELETE THIS COST - AFTER  
YOU - REVIEW THIS, CALL  
ME CB

ACCOUNT	DATE	POST	DESCRIPTION	EMPLOYEE NUMBER	EMPLOYEE RANK	EMPLOYEE NAME	HOURS	COST
55 1597 500	06/20/92	SE-16	NAER CONFERENCES		SO		4.50	77.60
55 1597 500	06/20/92	SE-16	NAER CONFERENCES		CPO		8.50	181.61
55 1597 500	06/20/92	SE-16	NAER CONFERENCES		SO		10.00	172.44
55 1597 500	06/20/92	SE-16	NAER CONFERENCES		SO		8.50	146.58
55 1597 500	06/20/92	SE-16	NAER CONFERENCES		SO		8.00	137.95
55 1597 500	06/21/92	SE-16	NAER CONFERENCES		SO		8.00	137.95
55 1597 500	06/19/92	SE-16	NAER CONFERENCES		SO		8.00	137.95
55 1597 500	06/19/92	SE-16	NAER CONFERENCES		SO		8.00	137.95
55 1597 500	06/19/92	SE-16	NAER CONFERENCES		DET		6.75	169.01
55 1597 500	06/19/92	SE-16	NAER CONFERENCES		CPO		8.00	170.93
55 1597 500	06/19/92	SE-16	NAER CONFERENCES		SO		8.00	137.95
55 1597 500	06/19/92	SE-16	NAER CONFERENCES		SO		7.00	120.71
55 1597 500	06/20/92	SE-16	NAER CONFERENCES		CPO		5.00	106.82
55 1597 500	06/20/92	SE-16	NAER CONFERENCES		CPO		5.00	106.82
55 1597 500	06/20/92	SE-16	NAER CONFERENCES		SO		5.00	86.22
55 1597 500	06/20/92	SE-16	NAER CONFERENCES *		SO		8.00	137.95
Subtotal								3,129.56 *

TOTAL FOR 55 1597 500

4,685.87

+ 468.58 (TOTAL Fringe benefit rate)  
\$ 5154.45

TEMPLE UNIVERSITY  
OFFICE OF FACILITY MANAGEMENT

TO: Mansura Karim  
FROM: Lorena Smyth  
DATE: June 25, 1992  
SUBJECT: The Narcotics Anonymous

---

As per your request enclosed is the breakdown for the set up of the above mentioned event.

CARPENTRY

10 hours \$ 290.00

ELECTRICAL

70 hours \$ 2,493.50

HOUSEKEEPING

109 hours \$ 2,372.25  
Material \$ 123.00

DRIVER/HELPER

4 hours \$ 78.00

TOTAL \$ 5,356.75



Temple University  
Office of Student Activities

To: Mansura Karim  
Center for Social Policy and Community Development

From: Thomas Ahart, Assistant Director for Facilities

Date: June 22, 1992

Regarding: Breakdown of Costs for June 19-21 at Nite Owl

---

Here's a breakdown of the costs for student Tech Crew and Building Supervisors at the Nite Owl for the Narcotics Anonymous program (costs based on \$5.00/hour for student wages):

Friday, 6/19/92:

Building Supervisor	40.00
Technician	35.00

Saturday, 6/20/92, 6:00 am - 12:00 pm:

Building Supervisor	30.00
Technician	30.00

Saturday, 6/20/92:

Building Supervisor	62.50
Technician	65.00

Sunday, 6/21/92:

Building Supervisor	32.50
Technician	<u>32.50</u>

TOTAL 327.50

Please sign the attached JET and send to General Accounting ASAP. We have kept the pink copy for our records - please make a photocopy of the JET before you submit it.

TAA.



TEMPLE UNIVERSITY  
OFFICE OF UNIVERSITY HOUSING

SUMMER CONFERENCE FINAL BILLING

*ALBRIGHT 311*

DATE: July 6, 1992  
 TITLE OF CONFERENCE: ECCNA #13  
 DATES OF STAY: 06/19/92 - 06/21/92  
 SPONSORING ORGANIZATION: CENTER FOR SOCIAL POLICY  
 ADDRESS: 1500 N. Broad Street room 100  
 CITY: Philadelphia STATE: PA ZIP CODE: 19122  
 CONTACT: TELEPHONE:

ITEM DESCRIPTION	DATE OF SERVICE	COST PER PERSON	TOTAL # OF PEOPLE	TOTAL DAYS	
<b>LODGING</b>					
SINGLE ROOMS					
DOUBLE ROOMS	06/19/92 - 06/21/92	\$23.00	104	2	\$4,784.00
	06/19/92 - 06/21/92	\$23.00	11	1	\$253.00
<b>MEALS</b>					
FULL DAY PLAN					
PARTIAL DAY PLAN					
SPECIAL REQUEST CHARGES					
<b>MISCELLANEOUS CHARGES</b>					
OPS SIGN	06/19/92 - 06/21/92	\$10.00	1	2	\$20.00
CANCELLATION OF JOHNSON HALL					\$1,330.00
CANCELLATION OF TEMPLE TOWERS					\$426.00
LOST KEYS & ACCESS CARD	06/19/92 - 06/21/92	\$45.00			\$45.00
TOTAL DUE					\$6,858.00

TOTAL DEPOSITS  
 PREVIOUS PAYMENTS  
 BALANCE DUE \$6,858.00  
 DUE DATE AUGUST 1, 1992

Checks should be made payable to Temple University, all Journal Entry Transfers will be initiated by the Office of University Housing and forwarded to you for signatures and account numbers.

It was a pleasure to be of service to your organization. We look forward to working with you again.

*[Handwritten signatures and dates]*  
 7/11/92

# THE FELLOWSHIP INTELLECTUAL PROPERTY TRUST

## ARTICLE I

### Section 1: Name of the Trust

The name of this trust shall be, "The Fellowship Intellectual Property Trust".

### Section 2: Creation of the Trust

The Fellowship of Narcotics Anonymous as the TRUSTOR and the World Service Conference, (WSC), World Service Board of Trustees, (WSB) and World Service Office (WSO), Incorporated, to the extent of all their interest, claim, right and entitlement, do hereby affirm and state the transfer, assignment, and conveyance of all WSC conference-approved Narcotics Anonymous literature and other N.A. intellectual property, as identified in Article III, to be held in trust by the World Service Conference, as the TRUSTEE, to administer the Trust Properties in accordance with this "Trust Document" and in furtherance of the purpose of the Fellowship of N.A.

### Section 3: Nature of the Trust

The Trustee shall maintain the Trust Properties as a perpetual trust, subject to revocation by the Trustor, and shall use the properties and income derived therefrom exclusively for the non-profit charitable and educational purposes described below, and for the payment of the incidental expenses and costs of the administration of the Trust.

### Section 4: Purpose of the Trust

The sole object and purpose of this Trust is to maintain and administer all literature and intellectual properties of the Fellowship of Narcotics Anonymous in a manner that will help addicts find recovery from the disease of addiction and develop and carry that message of recovery to the addict who still suffers, all in keeping with the Twelve Steps and Twelve Traditions of N.A. and not for profit, personal gain, or any other purpose.

### Section 5: No bond required

The Trustor waives the requirement that the Trustee give a bond to secure performance of the Trustee's duties. However, upon any finding of financial impropriety, a bond from that date forward shall be required as necessary to secure the performance of the Trustee.



## ARTICLE II: PARTIES TO THE TRUST

The Fellowship of Narcotics Anonymous is the Settlor and the Trustor. The World Service Conference is the Trustee. The World Service Office, Inc., referred to in this document as "Agent," is a service center utilized to carry out administration of the Trust, as outlined in this document. The addicts who still suffer, known or unknown, current member or future member of N.A., as a whole are the Beneficiaries of the Trust.

## ARTICLE III: IDENTITY OF TRUST PROPERTY

The Trust Property includes Trustee-approved literature, trademarks, service marks, copyrights, and other intellectual property of the Fellowship, WSC, WSB and WSO, Inc. From time to time, the Trustor may add to, modify, or delete property from the Trust. All additions made to literature, trademarks, service marks, copyrights, and all other intellectual property developed by the Trustee, Trustor, or WSO, Inc., shall be Trustee approved and upon Trustor approval, shall also be considered property subject to this Trust. Trust properties shall not include literature or other intellectual properties developed by N.A. groups, ad hoc committees, or area or regional service committees, unless specific permission and release are given to the Trustee by such groups or committees.

## ARTICLE IV: OPERATIONAL RULES

The Fellowship of Narcotics Anonymous and the World Service Conference shall generate Trust Operational Rules, which shall be implemented after Trustor approval. Trust Operational Rules shall be developed under the traditional N.A. service structure, allowing ample input and review, and Trustor approval.

## ARTICLE V

Section 1: Trustee's duties

Subject to Trustor direction, the Trustee has the following general duties with respect to administration of the Trust:

1. The Trustee has a duty to administer the Trust according to the Trust Instrument and, except to the extent that this document provides otherwise, according to applicable federal and state statutes.
2. The Trustee shall follow direction given to it by the Trustor. If the direction would have the effect of modifying the Trust, the Trustee shall also be responsible to modify the Trust to enable the amendment.
3. The Trustee has a duty to administer the Trust solely in the interest of the Beneficiary and the Trustor.



4. The Trustee and its main service center, WSO, Inc., has a duty not to use or deal with Trust Property for any other purpose unconnected with the Trust, nor to take part in any transaction in which the WSO, Inc. has an interest adverse to the Beneficiary or the Trustor.
5. The Trustee has a duty to preserve the Trust Property, as directed by the Trustor.
6. The Trustee has a duty to keep the Trust Property separate from other property that may be available from the WSO, Inc., and to see that the Trust Property and revenue derived therefrom is clearly designated.
7. The Trustee may take reasonable steps to enforce claims that are part of the Trust Property; however, no action against members of the Fellowship unless Fellowship approval.
8. The Trustee may take reasonable steps to defend actions that may result in harm to the Trust Property, and to prosecute actions to protect the Trust Property from infringement by outside parties.

#### Section 2: Delegation of duties

Except for the day to day activities of the WSO, Inc., the Trustee shall not delegate to others the performance of acts that the Trustee itself can reasonably be required to perform, and may neither transfer the office of Trustee to another nor delegate the administration of the Trust to another entity. Other matters may be delegated, but where the Trustee has properly delegated a matter to an agent, employee, or other person, the Trustee has a duty to exercise reasonable supervision over the person or entity performing the delegated matter and to receive quarterly financial statements and accountings of such Agents.

#### Section 3: Trustee's standard of care

The Trustee shall administer the Trust in accordance with the 12 Traditions of Narcotics Anonymous, and with the care, skill, prudence, and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matter would use in the conduct of an enterprise of like character and with like aims to accomplish the purposes of the Trust as determined from the trust instrument.

#### Section 4: Trustee's powers and responsibilities

The Trustee has the following powers: the powers conferred by the Trustor in this Trust Document; the powers conferred by statute, except as limited in the Trust Instrument; and the power to perform acts that a Trustee would perform for the purposes of the Trust under the Trustee's standard of care, except as limited in the Trust Instrument. The exercise of a power by the Trustee is



subject to all obligations established by the Trustor; is at all times directly responsible to the Beneficiaries, in accordance with the Twelve Traditions, and fiduciary obligations.

Under this document, the Trustee has the following Trust obligations:

1. The responsibility to hold Trust Property.
2. The responsibility to receive additions of property to the Trust from the Trustor and its Agents.
3. The responsibility to participate in the operation of the Trust.
4. The responsibility to manage Trust Property under direction from the Trustor, and manage proceeds generated from the sale of Trust Property as directed by the Trustor.
5. The responsibility to insure the Trust Property against damage, loss, or third-party liability.
6. The responsibility, when necessary, to pay, contest, or settle claims against the Trust by compromise, arbitration or otherwise, as specifically directed by the Trustor.
7. The responsibility, when necessary, to release in whole or in part any claim belonging to the Trust, as specifically directed by the Trustor.
8. The responsibility to authorize the Agent to pay taxes, assessments, reasonable compensation of the Agent and its employees, and other expenses incurred in the administration, care, and protection of the Trust.
9. The responsibility to authorize the Agent to hire people, including accountants, attorneys, auditors, investment advisors, or other agents, provided they are not associated or affiliated with the Trustee, to advise or assist the Trustee in the performance of administrative duties, excluding the right to author original literature except solely for the benefit of the Trust and as to be approved by the Trustor.
10. The responsibility to authorize the Agent to execute and deliver all instruments which are needed to accomplish or facilitate the exercise of the powers vested in the Trustee.
11. The responsibility, when directed to do so, to prosecute or defend against outside parties' actions, claims or proceedings for the protection of the Trust Property and of the Trustee in the performance of the Trustee's duties as the specific direction of the Trustor.

#### Section 5: Indemnification of Trustee by Agent

To the fullest extent permitted by law, the Agent shall indemnify the Trustee and the Agent's directors, officers, employees, and other persons described in Section 523(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding", as that term is used in that code section, and including an action by or in the right of the Trustee, by reason of the fact that the person is or was a person described in that code section. Procedures for the approval of indemnity,

advancement of expenses, and insurance shall be described in the Trustee's bylaws.

The World Service Office, Inc., its directors, officers, employees, and other persons described in Section 523(a) of the California Corporations Code, including persons formerly occupying such position, may not be relieved of liability for breach of this Trust Committee intentionally or with gross negligence, in bad faith, or with reckless indifference to the interests of the Beneficiary and/or the Trustor, or for any illegal act wrongfully or unknowingly consented to by the trustor.

#### Section 6: Nonpartisan activities by the Trustee and Agent

The Trustee and Agent shall be non-profit and nonpartisan. No part of the activities of the Trustee or its Agent shall consist of the publication or dissemination of materials with the purpose of attempting to influence legislation, and the Trustee or its Agents shall not participate or intervene in any political campaign on behalf of any candidate for public office or for or against any cause or measure being submitted to the people for a vote.

#### ARTICLE VI: REVOCABILITY

This Trust is revocable by the Trustor, the Fellowship of Narcotics Anonymous as to be described in the Operational Rules.

#### ARTICLE VII: TERMINATION

This Trust will terminate when any of the followings occurs:

1. The Trust purpose becomes unlawful;
2. The Trust purpose becomes impossible to fulfill; or
3. The Trustor revokes the Trust.

On termination of the Trust, the Trustee continues to have the duties and powers necessary under the circumstances to wind up the affairs of the Trust. On termination of the Trust, the Trust Property is to be maintained as determined by the Trustor. If no such determination or assignment is made, the Trust Property shall be transferred to the Beneficiary.

#### ARTICLE VII: JURISDICTION

The jurisdiction of proceedings concerning the internal affairs of the Trust rests with the local statutes of its registration.

#### ARTICLE IX: TRUST REGISTRATION

The Trustee shall register the Trust document with the appropriate state and federal offices, and shall perform all obligations attendant thereto.



## ARTICLE X: TRUST PROPERTY REGISTRATION

The Trustee, by its Agent, shall forthwith file with the United States Copyrights Office such registration forms as necessary to amend the registration of all Fellowship literature, trade names and trademarks to reflect the claim of ownership confirmed and settled by this Trust Document.

TRUSTEE:

TRUSTOR:

\_\_\_\_\_  
Chairperson, WSC BOT

AGENT:

\_\_\_\_\_  
Chairperson, WSO, Inc. BOD

NOTE: As many signatures as are required to permit each registered Region of N.A. to approve the Trust Instrument, (by the signature of their RSR acting with "power of attorney" for all groups in their region shall constitute proper approval of this Trust Document. The Trustee's signature and the signature of Agent shall serve as acceptance of the obligation and duties hereunder.

This Proposed Trust Document is a draft approved by the Pure & Simple Area of Narcotics Anonymous on November 8, 1992 after review and revision to the proposed WSO, Inc. Trust Document by an Ad Hoc Intellectual Property Trust Committee.