

**AGENDA FOR THE
WORLD SERVICE OFFICE BOARD OF DIRECTORS MEETING
FOR OCTOBER 1990**

8:30 AM. SAT

1. Roll Call
2. Minutes of August Board meeting pg. II-1
3. Finance Report
 - A. July Month End pg. I-3
 - B. August Month End pg. II-5
4. Chairpersons Report
 - A. Communications
5. BOT Chairpersons Report
6. WSC Chairpersons Report
7. Staff Reports
 - A. Fellowship Services (George H.)
 - B. Administrative Services (Anthony E.)
 - C. Shipping & Production (Bob S.)
8. Publications Report
 - A. Illegal production of the Text pg II-107
 - B. 8th Printing Basic Text
9. Branch Office Reports
 - A. European Service Office
 - B. Canadian Service Office
10. Personnel Report
11. Old Business
 - A. Discuss UK Sales Agreement pg. II-97
 - B. Lawsuit with Creative Arts
 - C. Personnel Policy pg. II-87
 - D. Unified Budget Plan & Budget Review & Utilization Plan pg. II-74
 - E. Travel Plan pg. II-50
 - F. Translation Plan pg. II-114
 - G. Translations: Hebrew, Spanish, ARABIC
 - H. Convention Corporation
 - I. Bylaws Committee
12. New Business
 - A. Executive Director Search
 - B. New Product Discussion
 - C. Brazil Trip
 - D. Singapore Trip

**DRAFT MINUTES OF THE WORLD SERVICE OFFICE
BOARD OF DIRECTORS MEETING FOR AUGUST 1990**

The meeting was called to order by Stu Tooredman, Chairperson of the Board of Directors at 9:05 a.m. on August 4, 1990 with a moment of silence for the still suffering addict, followed by the Serenity Prayer.

The following board members were present at the roll call: Stuart Tooredman, Bob McDonough, Tim Banner, Gerrie Durkin, Mary Kay Berger, Randy Jones, Bill Winterfeld, ~~Walter Johnson~~. Martin Chess, Oliver Stanley and Jamie Scott-Hopkins were absent with proxy. Also present were: Steve Bice (trustee), Tom Rush (WSC Treasurer), Walter Johnson and Bob McFarlane. WSO staff present were Robert Stewart, Steve Sigman, Anthony Edmondson, and Donna Russ.

Stu informed the board that the minutes of the June, 1990 meeting had been corrected and would be sent out to each board member.

The minutes of the July, 1990 meeting were reviewed. Two corrections were made; 1) replace Robert MacFarlane's name with Walter Johnson, and 2) indicate that CCNV is a court case. It was then M/S/C (Gerrie Durkin/Tim Banner) to accept the minutes as amended.

The June financial report was presented by Anthony Edmondson. During the report Anthony pointed out that the report from the Canadian Service Office was still being refined and would continue to be for the next few months. He further reported that the income and expense statement did reflect accurate activity for this branch office. Randy Jones inquired about the current status of the Northern Virginia Service Office. Anthony reported that a payment had been made after the closing of the month.

Stuart Tooredman gave the chairpersons' report. Stu advised the board that it would be necessary for the directors to make their travel arrangements for the October meeting so they could plan on arriving by 6:00 p.m. on Friday and departing no earlier than 12:00 noon on Sunday. The Board was reminded that, in addition to Mark Daley's resignation, George Krzyminsky had resigned and a telephone poll had supported asking Bob MacFarlane to attend this meeting and consider serving on the Board of Directors.

It was M/S/C (Tim Banner/Bob McDonough) to elect Walter Johnson to the WSO Board to fill the unexpired term of Mark Daley.

It was M/S/C (Tim Banner/Gerrie Durkin) to elect Bob McFarlane to the WSO Board to fill the unexpired term of George Krzyminsky.

Steve Bice then gave a report on behalf of the Board of Trustees. He gave updated information on the following items: the trustee's meeting in Arlington with the representatives from the Center for Disease Control, communication about the Illegal Basic Text, and the C & P Regional problem both of which were discussed in Arlington, Va.

The WSC Chairperson's report was postponed to a later time.