

S U M M A R Y

NARCOTICS ANONYMOUS THIRD ANNUAL CONVENTION

October 19, 20 and 21, 1973

Held in San Jose, California

INCOME.....\$2,433.76

1. <u>Pre-Registration (by mail)</u>	
195 people at \$5.00 each.....	\$975.00
<u>At-Door Registration</u>	
38 people at \$5.00 each.....	\$190.00
14 people at \$3.00 each.....	\$45.00
2. <u>Pre-Registration Dinners (by mail)</u>	
191 dinners at \$3.00 each.....	\$573.00
<u>At-Door Dinners</u>	
80 dinners at \$4.00 each.....	\$320.00
33 dinners at \$3.00 each.....	\$99.00
20 dinners (free)	
3. <u>Miscellaneous</u>	
Anonymous & Voluntary	
Contributions.....	\$160.00
Raffle (literature).....	\$9.40
Fund Raising Picnic.....	\$33.00
Kitty Donations.....	\$29.36
	\$2,433.76

EXPENSES.....\$1,942.00

Hall Rental.....	\$500.00
Dinners (340 at \$2.80 each).inc. tax.....	\$981.75
Band.....	\$200.00
Hospitality Room.....	\$24.00
Napkins, cups, etc.....	\$39.78
Decorating materials.....	\$8.17
Postage.....	\$19.50
Printing (regis. forms, programs).....	\$29.23
Donuts, soft drinks, etc.(estimate).....	\$139.57
	\$1,942.00

PROFIT.....\$491.76

EXPLANATORY NOTES

INCOME:

1. The 15 people attending for a lesser registration fee were those arriving late Saturday and it seemed unfair to charge them full price, hence \$3.00 instead of \$5.00. Note: 171 of the 195 people who pre-registered were residents of half-way houses, leaving 24 independent pre-registrations. Keeping this in mind, for future conventions, less than 10 percent of the total attendance actually pre-registered. This pre-registration was a determining factor in deciding the amount of money on hand for costs such as hall rental, band, etc.
2. The \$1.00 increase for At-Door dinners (as opposed to 'Pre-Registration dinners') was intended to encourage advance registration. We needed to know as closely as possible the number of people who would be attending so that we could order an appropriate number of dinners. We underestimated the total of dinners needed and had to increase our order by one-third between the time the convention opened and the banquet itself. Hours before the banquet we saw that we were ahead moneywise and lowered the dinner price to the original \$3.00. Also, we allowed several people to attend the dinner who could not afford to pay. By the second day of the convention we saw that we were going to be able to cover all costs and probably make a few dollars. We therefore allowed people with little or no money to attend the convention and dinner and have a good time. Hence, the actual number of attendees was greater than the number of registrations.
3. Since the pre-registrations were trickling in, the amount of money we could count on for a band was in question. When word got around, we received a donation of \$100. This spurred others to contribute what they could; eventually totalling \$60. For fund raising in general for the convention and to promote some enthusiasm, a literature raffle and picnic was planned. A "donations" jar was placed at the coffee bar and emptied on occasion throughout the convention.

EXPENSES:

The initial payment of \$150 to hold the convention hall gets a bit confusing, but let us try to explain anyway. We did not have \$150 in pre-registration funds at this early point in time. An individual offered to front this amount on the condition of being paid back soon. The money was gratefully accepted and to clear the matter we borrowed \$150 from Southern California and reimbursed the individual in short order. Southern California was also reimbursed by \$110. The \$40 difference was the remaining funds of the previous years' conventions. After the convention \$350 was paid as the rent totalled \$500.

The rest of the expenses are self-explanatory. A public address system was borrowed (free of charge). Some expenses were paid out of individual's pockets then reimbursed after the convention. Please note that not all receipts were obtained but the expenses were valid and a record was kept, if only by written note. Also, the donuts, soft drinks, etc., is estimated since they all went so fast we could not keep an accurate record.

PROFIT:

The sum of \$491.76 has been deposited in: Citizens Savings & Loan Assoc.
1325 Broadway
Oakland, CA 94612

For any further information or if you have any questions, please contact:

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With special thanks to all those who participated in the Convention planning and the convention itself. Without your help the Convention would not have taken place nor would this summary exist to be of insight to those who will have the opportunity of making possible a Fourth Annual Narcotics Anonymous Convention.